



Dear Parents,

Welcome to Tiny Tots! Our Tiny Tots program is designed to give children 2 1/2 to 5 years of age the opportunity to gain knowledge and experience life through organized educational activities:

Music and Movement: Teaches social and emotional development, provides practice in following directions, teaches rhythm, allows the opportunity for self-expression, and develops hand and eye coordination.

Manipulative Skills: Teaches fine motor skills, problem solving, sorting, grouping, math, and number concepts.

Blocks: Teaches group cooperation/social interaction, matching, open-ended thinking, meaningful work/emotional gratification.

Art: Encourages creativity and imagination, fosters positive self-esteem, helps children express their feelings, and also helps to develop fine motor skills.

Our program is a beginning foundation in preparing your child to be TK/Kindergarten ready and function successfully in a classroom setting with an emphasis in whole child development. An important element to this is to have him/her learn the social skills of communicating with parents, teachers, and other children. We aim for our participants to learn to play independently with another child or in a group. Learning how to share is also part of our expectations for your preschooler.

We focus on a healthy balance between the genres of academics and social interactions. An important part of our program is our core curriculum that revolves around stated learning objectives that the students will know and perform. Your child will be working with numbers, letters, shapes, colors, and various concepts, which will also be included and practiced in different mediums. Daily craft activities enhance various themes and your child's creativity, along with practices skillsets, fine motor skills, and following directions.

If you have any further questions, please call me at (714) 990-7631 or email me at tinytots@cityofbrea.gov.

Sheryl Savord
Community Services Specialist II
Preschool Programs

WINTER SESSION	Monday, January 5, 2026 through Thursday, March 12, 2026
Class requirements:	<p>Tiny Tots:</p> <ul style="list-style-type: none"> • Junior Tiny Tots – 2.5 years old by start of session • Senior Tiny Tots – 4 years old by 12/31/25 (or 5 years old after 9/1/25) • Child must be independent bathroom user, no pull-up type diapers. • Closed-toe shoes required. • Must bring LABELED reusable water bottle (leakproof). • Must bring LABELED snack. <p>Lunch Bunch:</p> <ul style="list-style-type: none"> • Participants must register for Tiny Tots morning class (9:30am-12pm) to register for Lunch Bunch (12-2:30pm). • Must bring LABELED lunch.
Registration process:	<ul style="list-style-type: none"> • Registration starts October 20 for Brea residents. Live, work, attend school in Brea qualifies for residency. • Registration starts October 27 for non-residents. • Turn in registration forms to the Brea Community Center front counter when registration starts. Registration is processed by date/time received. • Class confirmation will be sent to the email listed on the registration form. The email will be from "Brea CS," which will include a receipt/link indicating what class your child is registered in. • Please check your email junk folder for Tiny Tots emails.
Payment options:	<p>To make registration easier for parents, we offer payment options:</p> <ul style="list-style-type: none"> • Full payment: If you choose this option, you may pay the full amount at registration. Include credit card info on your submitted registration form.* • Two payment option: If you choose this option, the first half payment of the total amount due will be charged to the credit card listed on the registration form at the time of registration. The second half payment will be automatically charged to the credit card listed on the registration form on the first day of session, January 5. • Payment plan: If you have more than one child in Tiny Tots, you may request a payment plan option, which is set up with Sheryl Savord before you submit registration. Please email tinytots@cityofbrea.gov or call (714) 990-7631. <p>We offer the above payment options as a service to parents. It is not intended to represent partial payment for the program. Once you have registered for a class, regardless of the payment option you choose, you are responsible for full payment.</p> <p>*If you do not want to list your credit card info on the registration form, contact tinytots@cityofbrea.gov to make other arrangements.</p>
Program location:	Brea Community Center, 695 E. Madison Way, Brea, CA 92821
Refund policy:	A refund will only be issued if the vacated space can be filled. If refund is approved, a \$10 refund fee will be deducted from the total class fee.
Questions:	Contact Sheryl Savord at (714) 990-7631 or email tinytots@cityofbrea.gov .

EMERGENCY CONTACTS - MEDICAL INFORMATION - IMAGE RELEASE

CHILD Name: _____

PARENT Name: _____		
Address / City / Zip: _____		
Cell Phone: _____	Home Phone: _____	Work Phone: _____
Email: _____		

PARENT Name: _____		
Address / City / Zip: _____		
Cell Phone: _____	Home Phone: _____	Work Phone: _____
Email: _____		

**AUTHORIZED persons (other than parent/guardian) to contact in case of emergency or to take child from facility:
(Child will not be allowed to leave without this written authorization from parent/guardian)**

Name: _____	Phone: _____	<input type="checkbox"/> Emergency contact <input type="checkbox"/> Authorized to pick up
Name: _____	Phone: _____	<input type="checkbox"/> Emergency contact <input type="checkbox"/> Authorized to pick up
Name: _____	Phone: _____	<input type="checkbox"/> Emergency contact <input type="checkbox"/> Authorized to pick up
Name: _____	Phone: _____	<input type="checkbox"/> Emergency contact <input type="checkbox"/> Authorized to pick up

MEDICAL INFORMATION:

<input type="checkbox"/> Allergies: _____
<input type="checkbox"/> Medications: _____ If medication needs to be administered by staff, please fill out a Physician's Request for Administration of Medicine form. Form can be found on website: cityofbrea.gov/tinytots
<input type="checkbox"/> Other medical or behavioral diagnoses we should be aware of: _____
<input type="checkbox"/> None

CITY OF BREA – IMAGE RELEASE

I hereby consent to and authorize the use and reproduction of any and all video and/or photographic images. I give permission to the City of Brea to photograph or videotape me and I agree to release such photographs and/or video to be the sole property of the City of Brea. These images will be used in a variety of City media (print, video, social media) to promote City programs and services. Furthermore, I agree that I will not receive any compensation for such use.

CHILD'S NAME: _____

SIGNATURE OF PARENT or guardian if minor: _____ **DATE:** _____

SHOT DESCRIPTION: 2025 / 2026 Tiny Tots

SICK POLICY

We would like to take a moment to remind you of our sick policy. In our efforts to keep our participants and staff healthy and our program open to serve you, it is imperative that you do not send your child to class with any of the below symptoms or illness. Thank you for working with us to help maintain the health and safety of our participants, staff and community.

If your child comes to class with any of the below symptoms, we will be sending them home. If your child is sick or has any of the below symptoms, please keep them home and let us know by emailing tinytots@cityofbrea.gov.

If your child develops any of the following symptoms, they may not return to program until they are symptom free for a full 24 hours or until your child's physician indicates they can return to program. If your child is found to have any of the below symptoms in program, we will isolate them from the other children and call you to pick them up immediately:

Runny nose

Congestion

Coughing

Sore throat

Headache or stiffness of neck

Loss of taste or smell

Chills or body aches

Fever of 100.4 F or above

COVID-19 or other contagious or communicable disease

Difficulty breathing

Diarrhea

Vomiting

Unusual spots or rashes

Yellow eyes or skin

Tears, redness or eyelids with discharge

Mouth sores with or without drooling

Severe itching of body or scalp

Participants must stay home if they have tested positive for COVID. Please notify us immediately by emailing tinytots@cityofbrea.gov.

If you have any questions or concerns, do not hesitate to call or email us, tinytots@cityofbrea.gov.

Sheryl Savord, Community Services Specialist II, 714.990.7631

Mary Kathryn Mendoza, Community Services Supervisor, 714.671.4427

I HAVE READ AND UNDERSTAND ALL OF THE INFORMATION PROVIDED ABOVE:

Participant Name(s): _____

Parent/Guardian Name (please print): _____

Parent/Guardian Signature: _____ Date: _____

WAIVER, RELEASE AND DISCHARGE OF LIABILITY

In consideration of my minor child/children being permitted to enroll in Tiny Tots, I hereby agree to indemnify and hold harmless the City of Brea and any of their officers, agents or employees from any liability of claim or action for damages from or in any way arising out of participation in this program by the person(s) registered, except for illness or injury resulting from gross negligence or willful misconduct on the part of the City of Brea or their officers, agents or employees. In case of injury, accident or other emergency, employees of the City of Brea and/or its agents are hereby authorized to secure medical care deemed necessary as a result of accident or injury to the participant. I further agree to pay any and all costs incurred as a result of said treatment.

Parent Signature: _____ **Date:** _____



Dear Tiny Tots Parents,

As you know, being an independent bathroom user is a crucial skill needed for the Tiny Tots program and later in elementary school. In Tiny Tots we work to help your child find success and build self-confidence by using the bathroom independently and regularly while in the classroom with us. Here are a few ways you can help set your child up for success with bathroom use, both in Tiny Tots and beyond:

- **Encourage Independent Bathroom Use at Home:** Have your child practice using the bathroom independently. You can still support them by standing at the doorway and offering verbal guidance (especially with wiping), but give them the chance to do it themselves first. The more they practice, the more confident they'll become, and they'll feel proud of their progress.
- **Get Comfortable with Different Bathrooms:** When you're out at stores, restaurants, or friends' houses, encourage your child to use different bathrooms. This will help them get used to new environments and feel more confident and less nervous about using unfamiliar toilets.
- **Practice with Clothes:** Continue teaching and helping your child practice pulling their pants and underwear up and down. If they need to use a step stool in the classroom bathroom, practice with one at home as well. The more they practice this skill, the more independent they'll become.
- **Choose Easy-to-Navigate Clothing:** Send your child to class in clothes they can easily manage on their own. Elastic waistbands are a great choice. Avoid zippers, buttons, overalls, and dresses that can be tricky and may cause frustration, especially when they're busy having fun! Reminder: Diapers, pull-ups, or training pants are not allowed in class.
- **Send a Change of Clothes:** If you're concerned about accidents, please pack a spare set of clothing in a labeled plastic bag. If an accident occurs, we'll return soiled items in the bag. Please note that while we will verbally assist your child, we cannot enter the bathroom to change them or clean them. This is why practicing at home is so important!

We understand that accidents can happen as children work on mastering this skill. However, due to the nature of our part-time program, we are not equipped to handle full bathroom training or cleanup. If your child has a urine accident and has a clean change of clothes, we'll guide them through changing themselves. If their clothing, shoes, or body remains soiled, or if they have multiple accidents, we'll contact you to pick them up for the day. In the case of a bowel movement accident, we will automatically contact you for pickup.

Thank you for your understanding and support as we work together to keep our classroom a healthy, sanitary, and safe environment for everyone.

We truly appreciate your partnership at home, and remember to celebrate all the small wins along the way! Every success, big or small, makes a difference in building greater independence.

Warmly,

Sheryl Savord
Community Services Specialist, Preschool Programs