



How to Apply for a City of Brea Overnight Parking Permit

Click the following link to apply: www.cityofbrea.gov/parkingpermits

Applying for Overnight Parking Permits

The City of Brea is now accepting overnight parking applications via the online permit center. The new electronic permit processing system is now open for submittals, and it provides 24/7 online services for patrons, Payment Processing Online, Status of your application throughout the process. Please allow two (2) weeks for staff to review the application.

Notice to New Users:

If you are a new user you may [click here](#) for a free online account. It only takes a few simple steps and you'll have the added benefits of seeing a complete history of your application, checking on the status of pending activities, and printing your own permit and more.

***Please login to the Online Permit Center from a full web browser since certain functionalities are not available from a mobile device.**

City of Brea Online Permit Center

Step 1: Register for an account

Step 2: After registering for an account, please click "Login"

Permit Center

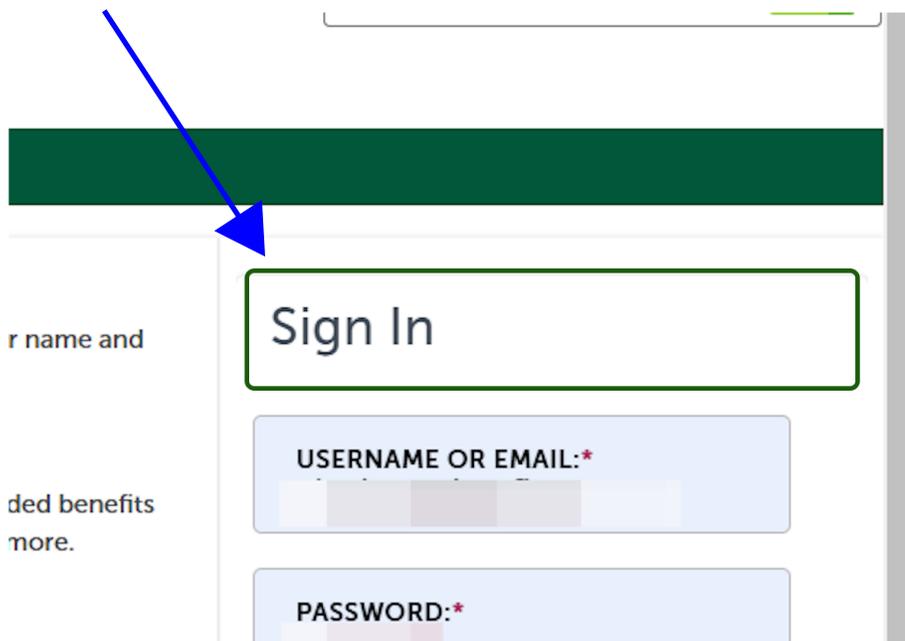
 Register for an Account  Login

Search...



STEP 3

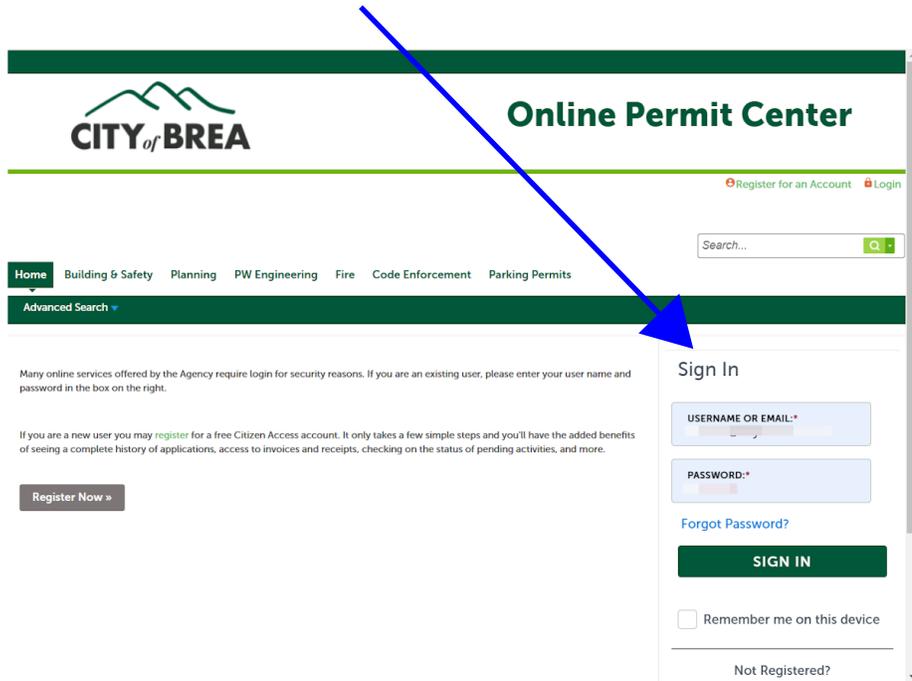
Go to the Sign In section



The screenshot shows the Sign In section of the Permit Center. A blue arrow points to the "Sign In" button, which is highlighted with a green border. Below the button are two input fields: "USERNAME OR EMAIL:*" and "PASSWORD:*". The text "r name and" is visible to the left of the input fields, and "ded benefits more." is visible below them.

STEP 4

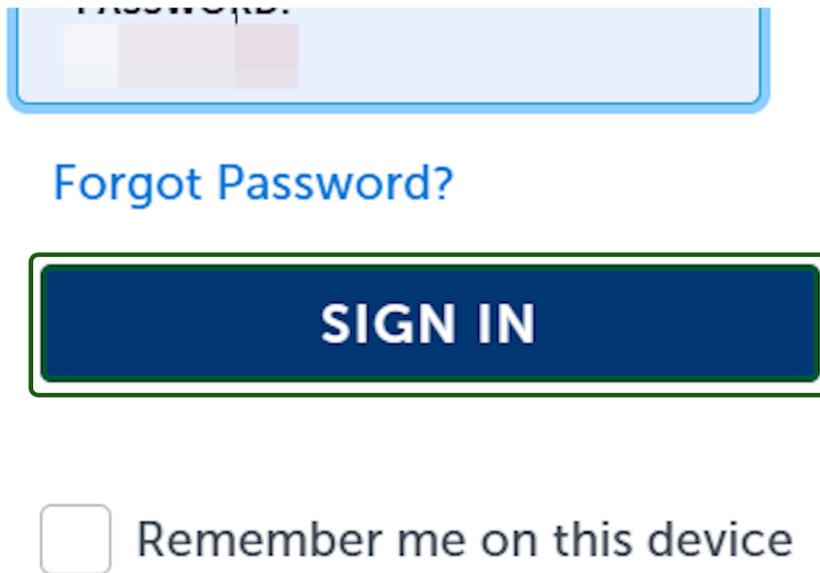
Enter your username or email in the field along with your password



The screenshot shows the 'Online Permit Center' page for the City of Brea. At the top left is the City of Brea logo. To the right of the logo is the text 'Online Permit Center'. Below this is a navigation bar with links for 'Home', 'Building & Safety', 'Planning', 'PW Engineering', 'Fire', 'Code Enforcement', and 'Parking Permits'. There is also a search bar and a 'Register for an Account' / 'Login' link. The main content area is titled 'Sign In' and contains two input fields: 'USERNAME OR EMAIL*' and 'PASSWORD*'. Below these fields are links for 'Forgot Password?' and a 'SIGN IN' button. At the bottom of the sign-in section, there is a checkbox for 'Remember me on this device' and a link for 'Not Registered?'. A blue arrow points from the top of the page down to the 'USERNAME OR EMAIL' input field.

STEP 5

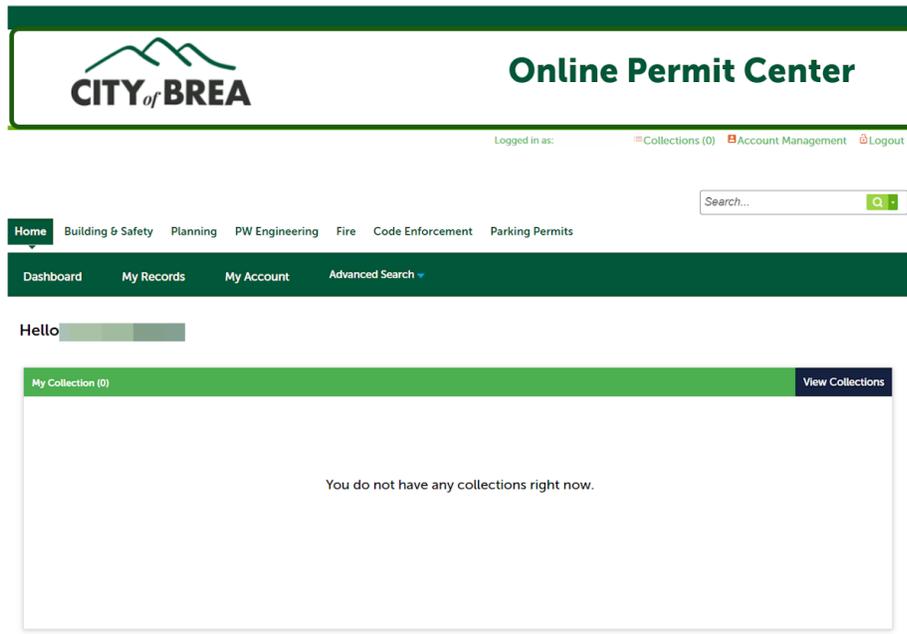
Click on SIGN IN



This image shows a close-up of the sign-in form. The 'SIGN IN' button is highlighted with a green border. Below it is the 'Remember me on this device' checkbox, which is currently unchecked.

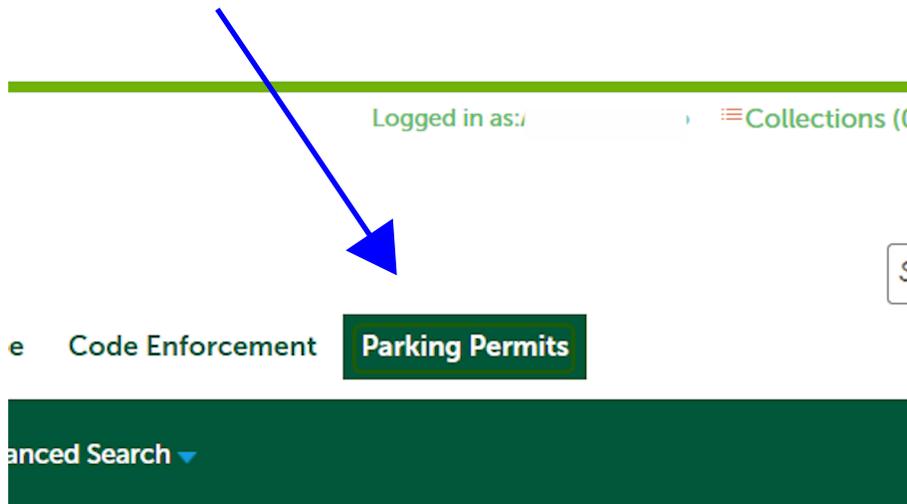
STEP 6

Now you are in the Online Permit Center



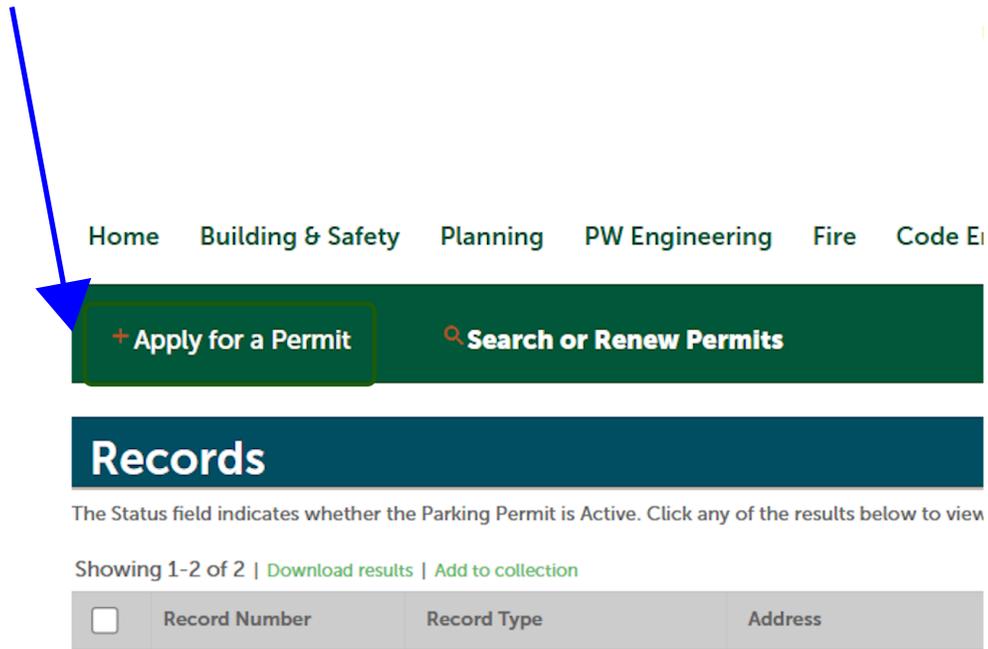
STEP 7

Click on Parking Permits



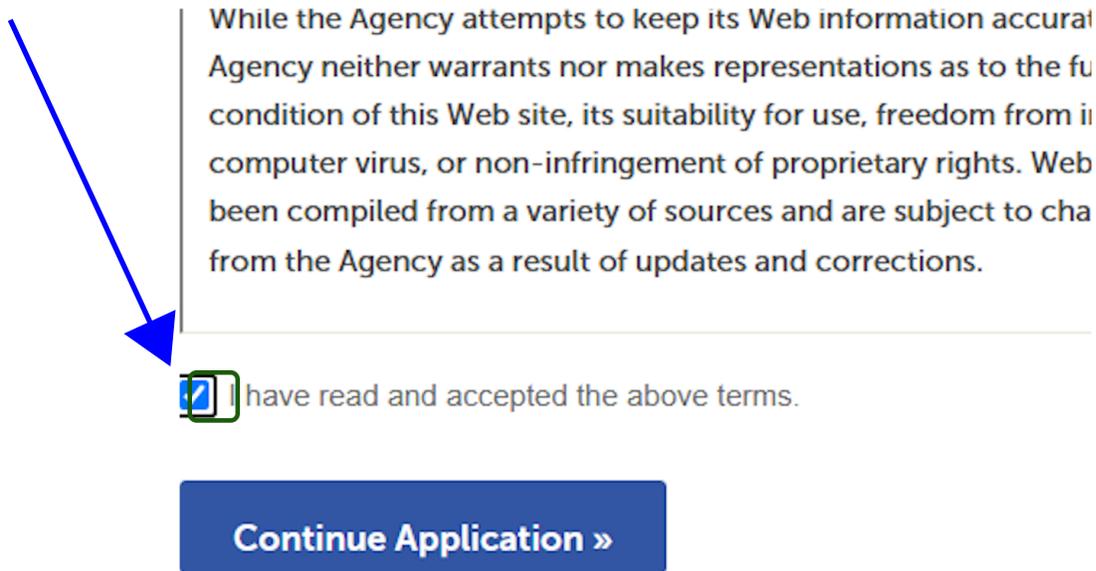
STEP 8

Click on +Apply for a Permit



STEP 9

Check I have read and accepted the above terms.



STEP 10

Click on Continue Application »

Welcome to Agency's Online Permitting System. Using this system you can submit and update all from the convenience of your home or office, 24 hours a day.

Please "Allow Pop-ups from This Site" before proceeding. You must accept the General Disclaimer

General Disclaimer

While the Agency attempts to keep its Web information accurate and timely, the Agency neither warrants nor makes representations as to the functionality or condition of this Web site, its suitability for use, freedom from interruptions or from computer virus, or non-infringement of proprietary rights. Web materials have been compiled from a variety of sources and are subject to change without notice from the Agency as a result of updates and corrections.

I have read and accepted the above terms.

[Continue Application »](#)

STEP 11

You're now ready to begin the application

CITY of BREA

Logged in as: Collections (0) Reports (2) Account Management Logout

Home Building & Safety Planning PW Engineering Fire Code Enforcement **Parking Permits**

Apply for a Permit Search or Renew Permits

Residential Parking Permit Application

1 Parking Permit 2 Review 3 Pay Fees 4 Record Issuance

Step 1: Parking Permit > Permit Details

Address

For best results please enter the Street # and Street Name ONLY and click Search. It is best to enter the first 3 characters of the Street Name followed by a % sign. I.E "MAR%" will bring back anything starting with "MAR" with the entered Street Number.

* Street No.: Direction: * Street Name: Street Type: Unit No.:
--Select-- --Select-- --Select-- --Select--

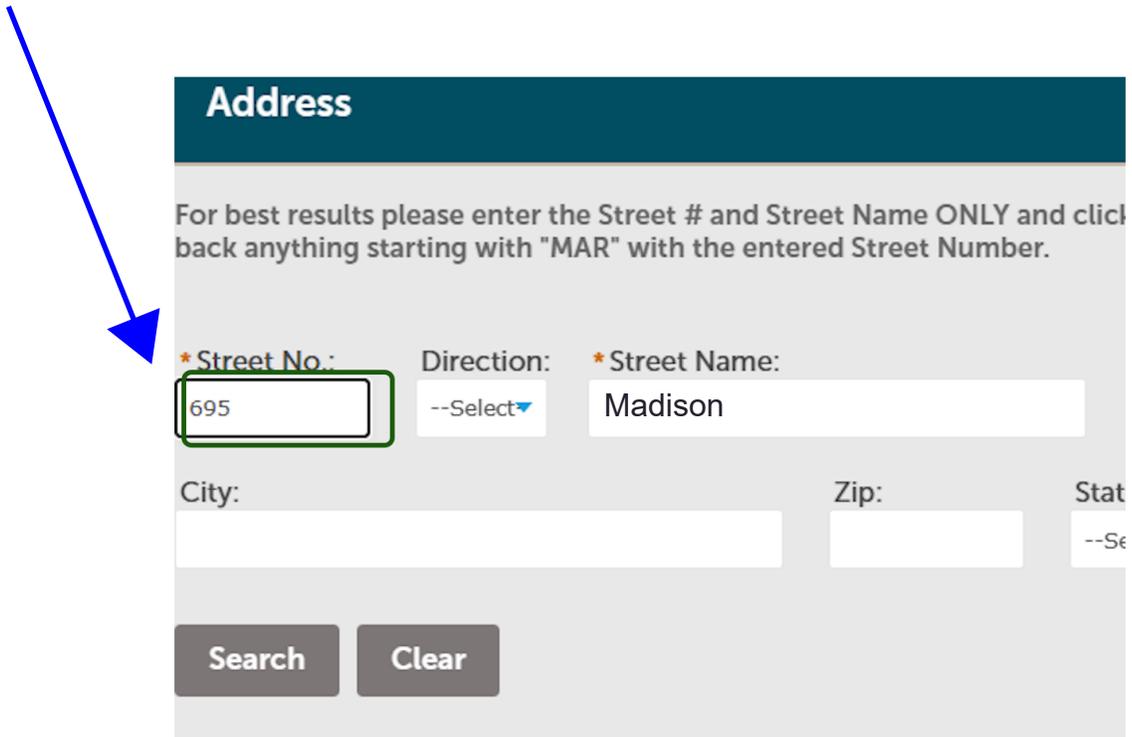
City: Zip: State:
--Select-- --Select--

Search Clear

Custom Fields

STEP 12

Section 1: Address Enter in the street number and street name



Address

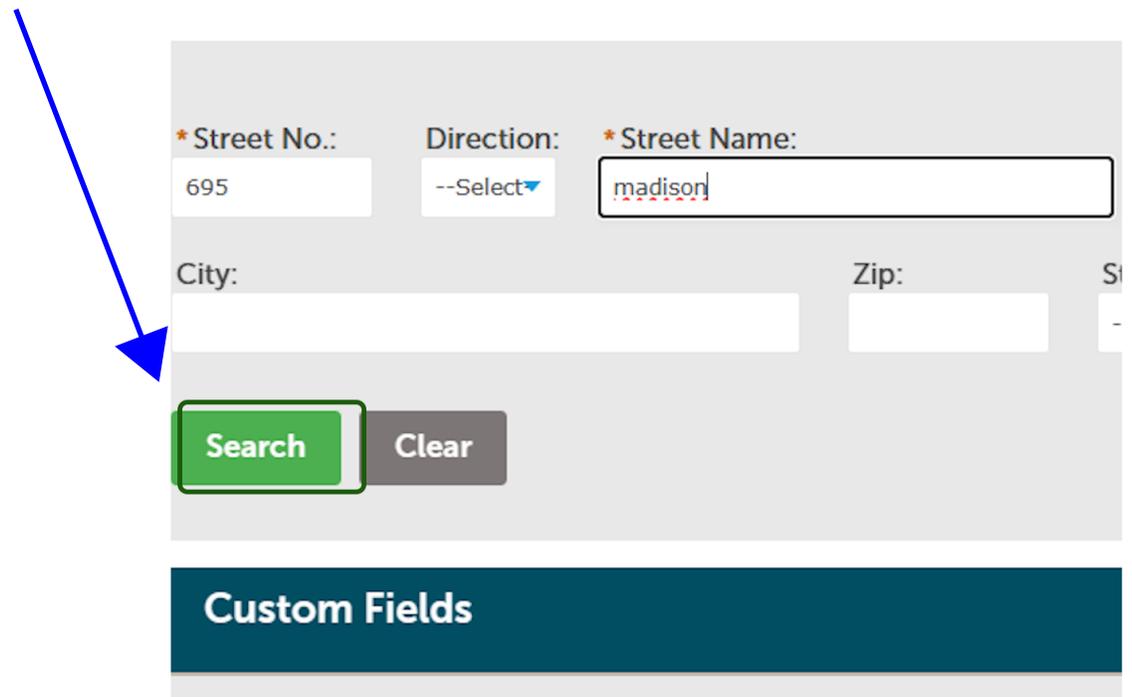
For best results please enter the Street # and Street Name ONLY and click back anything starting with "MAR" with the entered Street Number.

* Street No.: Direction: --Select* Street Name:

City: Zip: State: --Select

STEP 13

Click Search



* Street No.: Direction: --Select* Street Name:

City: Zip: State: --Select

Custom Fields

STEP 14

Section 2: Permit Information

Question 1: Are you a resident of the property listed on this application?

Address

For best results please enter the Street # and Street Name ONLY and click Search. It is best to enter the first 3 characters of the Street Name followed by a % sign. I.E "MAR%" will bring back anything starting with "MAR" with the entered Street Number.

*Street No.: 695 Direction: --Select *Street Name: MADISON Street Type: Ave Unit No.:
City: BREA Zip: 92821 State: CA

Custom Fields

PERMIT INFORMATION
Disclaimer: For a single family residence the maximum number of permits, if eligible is 2. For a condominium, apartment or townhome, the maximum number of permits if eligible, is 1.

Are you a resident of the property listed on this application?: Yes No

*Do you have a valid driver's license?: Yes No

*Enter the number of requested parking permits:

Custom Lists

VEHICLE INFORMATION
All vehicles registered to the property address must be added to this section of the application.

STEP 15

Select Yes, if this applies to you (required) for permit approval

...e maximum number of permits, if eligible is 2. For a condominium, apartment

...sted on this application?: Yes No

?: Yes No

ing permits:

STEP 16

Question 2: Do you have a valid driver's license?

Custom Fields

PERMIT INFORMATION
Disclaimer: For a single family residence the maximum number of permits, if eligible is 2. For a condominium, apartment or townhome, the maximum number of permits is 1.

* Are you a resident of the property listed on this application?: Yes No

Do you have a valid driver's license?: Yes No

* Enter the number of requested parking permits:

Custom Lists

VEHICLE INFORMATION
All vehicles registered to the property address must be added to this section of the application.

STEP 17

Select Yes, if this applies to your response.

the maximum number of permits, if eligible is 2. For a condominium, apartment or townhome, the maximum number of permits is 1.

listed on this application?: Yes No

?: Yes No

ing permits:

STEP 18

Last field: Enter the number of requested parking permits

Custom Fields

PERMIT INFORMATION
Disclaimer: For a single family residence the maximum number of permits, if eligible is 2. For a condominium, apartment or townhome, the maximum number of permits is 1.

* Are you a resident of the property listed on this application?: Yes No

* Do you have a valid driver's license?: Yes No

Enter the number of requested parking permits:

Custom Lists

VEHICLE INFORMATION
All vehicles registered to the property address must be added to this section of the application.

STEP 19

Section 3: Enter VEHICLE INFORMATION - All vehicles registered at address must be provided in this step.

Custom Fields

PERMIT INFORMATION
Disclaimer: For a single family residence the maximum number of permits, if eligible is 2. For a condominium, apartment or townhome, the maximum number of permits if eligible, is 1.

* Are you a resident of the property listed on this application?: Yes No

* Do you have a valid driver's license?: Yes No

* Enter the number of requested parking permits:

Custom Lists

VEHICLE INFORMATION
All vehicles registered to the property address must be added to this section of the application.

Showing 0 - 0 of 0

Make	Model	Color	License Plate Number	State
No records found.				

[Add a Row](#) [Edit Selected](#) [Delete Selected](#)

Applicant

If you are applying for this Parking Permit, use 'Select from Account' option to copy your Contact information from your registration. Otherwise fill in the information for the license applicant.
Note that you can update your contact information (phone number, address) using the Account Management link at the top of the page.

[Select from Account](#) [Add New](#)

STEP 20

Click on "Add a Row" to add vehicle information

VEHICLE INFORMATION
All vehicles registered to the property address must be added to this section of the appli

Showing 0-0 of 0

Make	Model	Color
No records found.		

Add a Row | |

Applicant

If you are applying for this Parking Permit, use 'Select from Account' option to copy your
Note that you can update your contact information (phone number, address) using the A

STEP 21

A pop-up window will appear for VEHICLE INFORMATION

Are you a resident of the property listed on this application? Yes No

Do you have a valid driver's license? Yes No

the number of requested pa

VEHICLE INFORMATION

All vehicles registered to the property address must be added

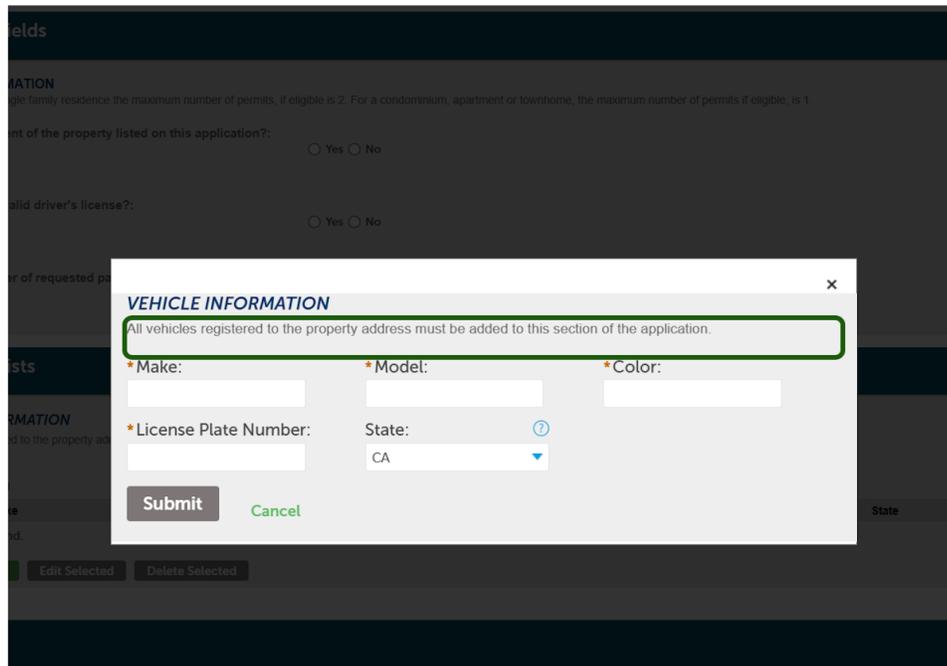
* Make: * Model:

* License Plate Number: State:

STEP 22

Enter Vehicle Information

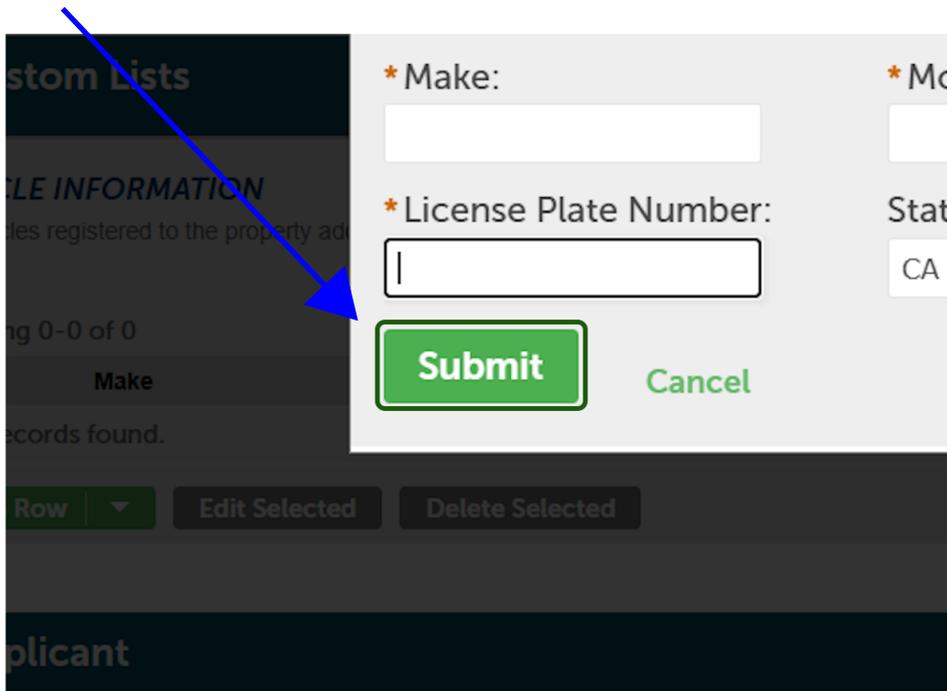
Enter all required information: Make, Model, Color and License Plate Number.



A screenshot of a web application showing a modal window titled "VEHICLE INFORMATION". The modal contains a message: "All vehicles registered to the property address must be added to this section of the application." Below the message are five input fields: "Make:", "Model:", "Color:", "License Plate Number:", and "State:". The "State:" field is a dropdown menu currently showing "CA". At the bottom of the modal are two buttons: "Submit" and "Cancel".

STEP 23

Click Submit



A screenshot of the "VEHICLE INFORMATION" modal form, similar to the one in Step 22. A blue arrow points from the top left towards the "Submit" button. The "Submit" button is highlighted with a green border. The "License Plate Number" field is empty, and the "State" dropdown is set to "CA".

STEP 24

ALL VEHICLES REGISTERED TO THE PROPERTY ADDRESS MUST BE ADDED

Repeat the previous steps until all vehicles are added

*Do you have a valid driver's license?: Yes No

*Enter the number of requested parking permits:

Custom Lists

VEHICLE INFORMATION
All vehicles registered to the property address must be added to this section of the application.

Showing 1-1 of 1

<input type="checkbox"/>	Make	Model	Color	License Plate Number	State	
<input type="checkbox"/>	Toyota	Highlander	Black	3DYT356	CA	Actions ▾

[Add a Row](#) [Edit Selected](#) [Delete Selected](#)

Applicant

If you are applying for this Parking Permit, use "Select from Account" option to copy your Contact information from your registration. Otherwise fill in the information for the license applicant. Note that you can update your contact information (phone number, address) using the Account Management link at the top of the page.

[Select from Account](#) [Add New](#)

[Continue Application »](#) [Save and resume later](#)

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STEP 25

Section 4: Applicant (Contact Information)

Note: Use "Select From Account" option to copy your Contact Information from your registration. Otherwise fill in the information for the applicant.

*Do you have a valid driver's license?: Yes No

*Enter the number of requested parking permits:

Custom Lists

VEHICLE INFORMATION
All vehicles registered to the property address must be added to this section of the application.

Showing 1-1 of 1

<input type="checkbox"/>	Make	Model	Color	License Plate Number	State	
<input type="checkbox"/>	Toyota	Highlander	Black		CA	Actions ▾

[Add a Row](#) [Edit Selected](#) [Delete Selected](#)

Applicant

If you are applying for this Parking Permit, use "Select from Account" option to copy your Contact information from your registration. Otherwise fill in the information for the license applicant. Note that you can update your contact information (phone number, address) using the Account Management link at the top of the page.

[Select from Account](#) [Add New](#)

[Continue Application »](#) [Save and resume later](#)

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STEP 26

Contact Information was successfully added

Showing 1-1 of 1

<input type="checkbox"/>	Make	Model	Color	License Plate Number	State	
<input type="checkbox"/>	Toyota	Highlander	Black	3DYT356	CA	Actions

[Add a Row](#) [Edit Selected](#) [Delete Selected](#)

Applicant

If you are applying for this Parking Permit, use 'Select from Account' option to copy your Contact information from your registration. Otherwise fill in the information for the license applicant. Note that you can update your contact information (phone number, address) using the Account Management link at the top of the page.

✔ Contact added successfully.

Jane Doe
jane.doe@brea.com

Home Phone:
Mobile Phone:
Work Phone:
[Edit](#) [Remove](#)

Contact Addresses

[Add Additional Contact Address](#)

To add a new contact address, click the Add Contact Address link. To edit a contact address, click the Edit link. To remove one of your addresses from this application, click on the Remove link.

Showing 0-0 of 0

Address Type	Address	Recipient	Action
No records found.			

[Continue Application »](#) [Save and resume later](#)

City of Brea
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STEP 27

Click on Continue Application »

[Add Additional Contact Address](#)

To add a new contact address, click the Add Contact Address link. To edit a contact address, click the Edit link. To remove one of your addresses from this application, click on the Remove link.

Showing 0-0 of 0

Address Type	Address	Recipient	Action
No records found.			

[Continue Application »](#)

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STEP 28

Review

Please review all information added is correct

1 Parking Permit	2 Review
------------------	----------

Step 2: Review

[Continue Application »](#)

Please review all information below. Click the "Edit" buttons to make changes to sections or can continue.

Record Type

Address

STEP 29

Click on Continue Application

This is the final step in submitting your parking permit application

Applicant

Jane Doe
E-mail:janedoe@email.com

[Continue Application »](#)

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STEP 30

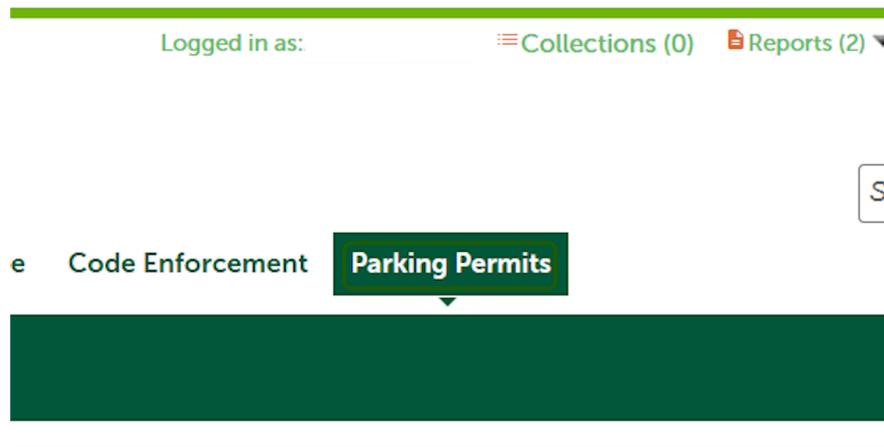
Congratulations! Your application has been successfully submitted

Note: You will receive a confirmation email (please check spam/junk folder)
Please allow two (2) weeks for staff to review the application.

The screenshot displays the 'Online Permit Center' interface for the City of Brea. At the top left is the City of Brea logo, and at the top right is the title 'Online Permit Center'. Below the header, there is a navigation bar with links for 'Home', 'Building & Safety', 'Planning', 'PW Engineering', 'Fire', 'Code Enforcement', and 'Parking Permits'. A search bar is located on the right side of the navigation bar. Below the navigation bar, there are two main options: 'Apply for a Permit' and 'Search or Renew Permits'. The 'Residential Parking Permit Application' section is active, showing a progress bar with three steps: '1 Parking Permit', '2 Review', and '3 Record Issuance'. A large green box with a checkmark icon contains the message: 'Your application has been successfully submitted'. Below this message, there is a thank you note: 'Thank you for using our online services. Your Record Number is RPP-00035-A. You will need this number to check the status of your application.' At the bottom, there is a button labeled 'View Record Details »' and a note: 'Your application will not be complete until you have submitted all required supporting documentation. Please visit our website for additional information.'

STEP 31

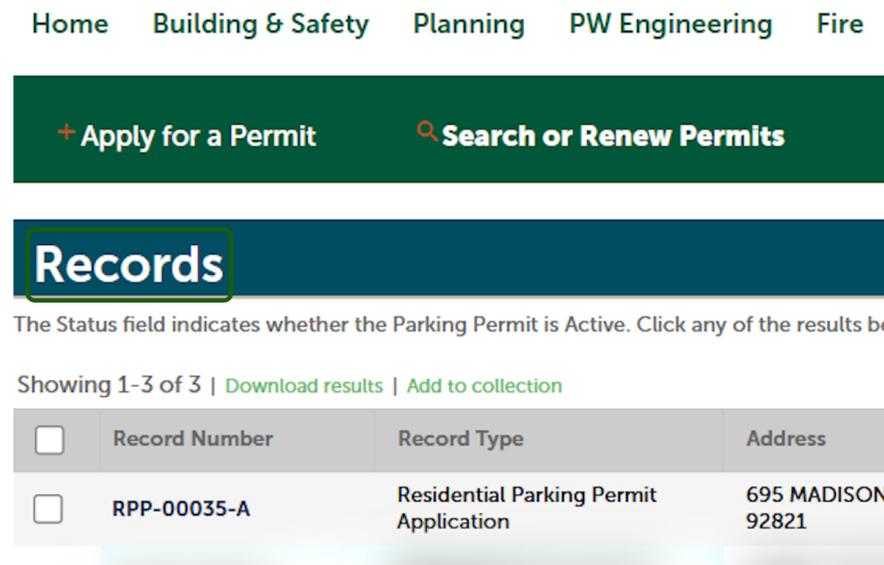
To check on the status of your application, Click on Parking Permits



STEP 32

Under the Records section

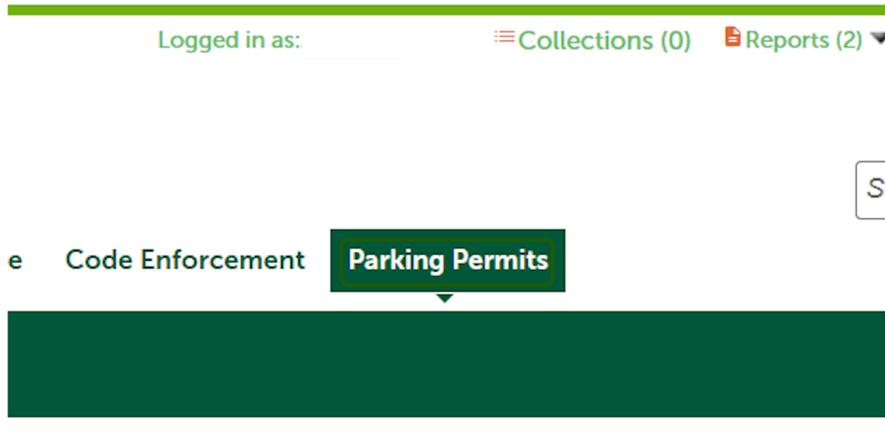
This is where you will see your application number and status.



For questions, please contact breaparkingpermits@cityofbrea.gov or call (714) 990-7600.

STEP 33

To check on the status of your application, Click on Parking Permits



STEP 34

Under the Records section

This is where you will see your application number and status.

